

MINUTES OF THE DESIGN-BUILD BOARD MEETING
February 20, 2024

Members Present: John Jarrett
David Hammond
Lynn Flink
Michael Gianni
Justin Williams
Phoebe Randolph
Chad Riley

Department of Administration: Bob Paulson
Kateland Cantrell
Mark Scott

Members Absent:

The meeting was called to order. Andy Teeter was absent.

Approval of Minutes:

Justin Williams moved for approval of November 13, 2023, minutes, motion seconded by Michael Gianni. All voted in favor, and the minutes were approved.

Old business:

Phoebe will continue with the revisions of the application form.

New Business:

Chairman Riley discussed the 2024 Informational Sessions to explain the design-build process and reviewed the first draft of the Design-Build Presentation.

Bob Paulson discussed entities exempt from the Design-Build process, including the Higher Education Policy Commission and all its member institutions.

Chairman Riley requested Ms. Cantrell to find out who can update the Design-Build website.

Chairman Riley stated that the draft would be updated, and a script would be prepared before the next meeting. He also mentioned that the board is on the agenda for the WVEDC Annual Fall Conference on September 15 and the WV Municipal League Conference this summer.

Chairman Riley asked Phoebe Randolph to determine if it is more appropriate for the board to attend the administrator's conference or the superintendent's conference.

Chairman Riley will send out a list of conference dates and invite other members to let him know if they can be involved in the presentation.

Other Business:

Cabinet Secretary Mark Scott discussed a meeting he had with Bob Pullman of Pullman Services regarding Design-Build and possible new legislation in the future.

NEXT BOARD MEETING

will be virtual on May 21, 2024, at 1:30 p.m. via Google Meet.



Chad M. Riley, Chair
Design-Build Board



Kateland Cantrell, Secretary
Design-Build Board